

Christ Evangelical Lutheran Church

Council meeting minutes

April 13, 2025

Council President Carol Moonan called the meeting to order at 10:37 a.m. Pastor Kim opened the meeting with a prayer.

PRESENT: Carol Moonan, Ann Bruce, Olga Blanchard, Sandy Gabel, Jim Erickson, Su Erickson, Magan Ratafski, Interim Pastor Kim Sterner, Kathy Williams, Valerie Ellis, and Jo-Ann Wordell.

ABSENT AND EXCUSED: John Brown

MOTION: A motion was made by Ann Bruce and seconded by Su Erickson to approve the meeting minutes from the March Council meeting.

FINANCIAL REPORT: Ann reported that the financial statements for CELC were in good order and on track for the year. She also reported that payment to the synod has been corrected, and that the outreach program has taken in more funds.

UNFINISHED BUSINESS:

1. Ann reported the transition team continues to work on the final transition report and it will be sent out to the council and then the congregation when approved. There are several boxes of other historical documents in the Building B Office that need to be safely filed and stored.
2. Representing CELC, Gayle Denny and Jim Hill will be attending the synod assembly meeting in Las Vegas in June this year. They will report back to the congregation.
3. CELC has several extra pianos. Music Director Miloy Canete will work on finding new homes for the electronic Baby Grand in the Sanctuary and the old upright in building A, now located in the hallway where quilting supplies are stored. On May 19, 2024, the Council voted to dispose of these pianos not being used, to make better use of resources and open some needed space in our buildings.
4. Temporary flags to be used as signs to better find our building were discussed. Carol and Sandy will start to investigate.

NEW BUSINESS:

Call committee member Connie Sornsin was elected chair of the committee on 4/7/25. The other members are Jennifer Cole, Kathy Coyle, Jim Erickson, Tony Fabrello, Rae Valabek and Fred Wordell. Carol will send these names and contact information to Pastor Phil Gustofson at the Grand Canyon Synod office.

COUNCIL REPORTS:

Buildings and Grounds – Jim Erickson provided updates on the buildings and grounds activities since the last meeting. He discussed the solar project, specifically possibly working with Sun Valley Solar, assuming they can obtain an investor for the project. Jim also reported that Building A Fellowship Hall has been painted by a group of CELC volunteers.

Evangelism – Sandy Gabel reported that the Welcome Center sign is complete and in place. Thank you to David Bruce. She is available at the welcome center which is open at the beginning of every church service. She will talk with Carol and determine who will schedule Greeters in the future, since currently our Ushers are asked to also serve as Greeters.

Health – Kathy Williams reported that she received a new shipment of hygiene projects and will distribute them on Tuesday.

Stewardship - Ann reported that she will plan a stewardship event in the fall.

Youth - Olga Blanchard reported that the youth will get together next Saturday morning to make posters for upcoming CELC events.

Fellowship – Valerie Ellis is working on selling tickets for the Easter baskets as well as the upcoming breakfast to be held in Building A from 8-9:30a.m. on Easter. Funds raised from the baskets will be used to support the landscape project outside Building A.

Outreach – Su Erickson reported that the I-Help project is currently not sustainable. She reported that she and Pastor Kim will be attending a meeting on I-Help in the not-too-distant future. Currently only 3 churches are covering all nights of the week.

Worship - Carol Moonan reported that Easter lilies for the altar on Easter Sunday are still available for purchase and may be taken home after the 10am service on Easter.

Pastor's Report-Pastor Kim is happy to have the new business cards. She will be attending the next Goodyear Faith Roundtable Meeting.

Announcements- The next council meeting will be held on Sunday, May 11th, Mother's Day after the 9:00 a.m. service.

A MOTION was made by Sandy Gabel and seconded by Olga Blanchard to adjourn the meeting. The meeting adjourned at noon.

Respectfully submitted,
Jo-Ann Wordell

Christ Evangelical Lutheran Church
Council Meeting Agenda
Bldg. B – Classroom A
April 13, 2025, 10:30 am

1. Call to Order
2. Opening Prayer
3. Approval of previous Minutes
4. Financial reports
5. Unfinished Business
 - a. Final Transition update (Ann)
 - b. Synod Assembly Representatives – Gayle Denny and Jim Hil
 - c. Extra Pianos
6. New Business
 - a. Call Committee – Connie Sornsin, chair, elected on 4/7/2025
7. Council Reports

Buildings & Grounds (Jim)	Education (Magan Ratalsky)
Evangelism (Sandy Gabel)	Fellowship (Valerie Ellis)
Health (Kathy Williams)	Outreach (Su Erickson)
Stewardship (Ann Bruce)	Worship (Carol Moonan)
Youth (Olga Blanchard)	Pastor's report (PK)
8. Announcements
9. Closing Prayer & Adjournment

Building & Grounds Report

April 2025

Team Identification – Will add names from survey to team to help.

Solar Project: Had additional conversation with Jason Roehl from Sun Valley. He introduced me to an investment company who is looking to match investors looking for non-profits they could procure solar for with no money upfront. Had a phonecall with BrightWell (the investment company) and discussed their model and potential cash flows given the proposal SunValley had made. In their financing model, the investor puts the money in up front, is able to gain some tax benefits over the years, and collect money from a purchase agreement from the non-profit. After some period of time (10-12 years) they would turn the system back to the non-profit and be out of the picture. Based on the proposal from SunValley, Brightwell showed cash flows that would actually cost us a significant premium over what we are currently paying for our electricity. I told them that given this, I did not believe this was going to be feasible for CELC.

One of the challenges is the cost of the steel work for the canopies in the proposal. They felt that if it was just a roof mount situation, then the cash flows for us would look much different and attractive to CELC. I said I would have additional discussions with Sun Valley to see if there was any installation alternatives that did not involve the parking canopies. I then learned that Jason Roehl had left SunValley so waiting to see if they attempt to contact me. I will continue to check on this, but not in any rush. At this point in time, any **further activity on the solar project is going to be slow and very cautious.**

Building A:

1. **Occasional mild/moderate sewer gas smell** – monitoring.
2. **Painting Fellowship Hall** – Completed with Volunteers – About \$400 paint/supplies.
 - a. Still a little touch-up to be done.
 - b. Decisions still need to be made on pictures.
3. **Fan noise women's bathroom** – Handy Randy worked on. Noise better, equivalent to Men's room. Looking for feedback if acceptable. Handy Randy said more could be done but have to replace entire fan box at cost of \$135/bathroom
4. **Fixed Florescent Ballast in Fellowship Hall** – said ballasts may start failing now – about time. Indicated that could replace with ballast Free LED bulbs that would save money in long run at a cost of \$325 for Fellowship Hall (not including kitchen, bathrooms, utility room). Plan to do some spreadsheet work to see tradeoff between cost and future savings.
5. **Replace bulbs in outside lights** – think one outside of office may be being swamped by Sanctuary security light rather than being out.
6. **Sanctuary Projector** – May need replacement – loud buzzing sound – need to check.
7. **Kitchen Sink Drainage** – Had to have kitchen sink drain rodded by Tomas Plumbing. Drain was backed up and not draining correctly. \$155. Invoice received and paid.

8. **Replacing Kitchen Sink/garbage disposal** - Going to get estimates as unclear if garbage disposal working. Will bring back to council before doing anything.
9. **Would like to paint Hallway between office and sanctuary and fellowship hall** – Would include the cabinets used by quilters. No action yet at this time.
10. **Going to add donated ceiling fan to little side office in hallway** – volunteer labor.

Building B:

1. **Building B kitchen's leaky water faucet with sprayer.** Invoice Received and paid.
2. **Building B water shutoff valve leaks. Tomas Flores Plumbing.** Work completed on replacing valve for estimated cost of \$3500. Invoice received and paid.
3. **Outreach 3-door refrigerator** – No change.
4. **Gas odor in Kitchen after Lenten Supper** – installed warning sign by stove and sent out stove instructions to staff and council. **All pilots light must be lit!!!!**

Backflow Valve leakage: Will continue to monitor.

Landscaping:

1. **Landscaping in front of Building A** – Have identified a couple of people interested in looking at options. Will try to meet this month.
2. **Rodent issues** – Monitoring.
3. **Irrigation Leaks** – Monitoring.

Signage:

1. **Street sign** – Broken Bracket fixed on North side. Sign will be changed for Holy week.
2. **Easter Banner** – Was hung

IT/Technology items:

1. **Servant Keeper** – Have upgraded to SK8. Performed training of Finance Team. We are not using to full capabilities, will be investigating how to get better use of tool this year. No Change
2. **Data Procedures/Policies for Servant Keeper/Instant Church Directory** – Need to work with Sandy Gabel, Pastor Kim, Office staff to develop a set of guidelines and policies for how we maintain the information in both systems including visitor cards, prospects and reviewing inactive members (Sandy has been working on some procedures). Progress, but need to formalize.
3. **Windows 11 conversion** – Windows 10 will no longer be supported by Microsoft after October. Our newer computers are compatible. The donated Windows 11 compatible computer has been installed to replace the older IT-Desktop computer as a trial run to test church tools. Will work with staff to schedule update to Windows 11 on Office, Financial, and Music Desktops this spring/summer.

Future Building/Grounds Projects:

1. **Landscaping by Building A**
2. **Parking Lot/Asphalt**
3. **Painting Building B Sanctuary**

Future IT/Tech Projects:

1. **Conversion to Windows 11**

Respectfully Submitted:

Jim Erickson

Evangelism Team March Report

April 13, 2025

WELCOME CENTER:

With Thanks and Gratitude The Welcome Center sign was completed by Dave Bruce.

The next challenge is how best to use the Cart and how to work with Council on our entry area to best welcome visitors and serve the congregation with sign ups and activities, at the same time as entering for worship. *Holy Huddles is a great awareness from BECOMING A WELCOMING CHURCH.

Goals as attendance thins out is to take the time to evaluate how best to use: Greeters, Ushers, and a Welcome Host as people enter the sanctuary without greeting overload and also to allow for entering into a time to prepare for worship. We have many names of folks willing and desiring to offer their time on Sundays especially.

Goal is to work closely with Judy Turnen, a valuable member of the EV TEAM with her strong commitment and continued interest in this ministry.

NAME TAGS:

Will continue to push for name tags and will seek to get perhaps at least 10 signups before ordering. Perhaps only order twice a year, at new member time.

SURVEYS:

Carefully review the surveys and also conduct an informal chat with newest members for their perspective.

VISITOR CARDS: Current low of this information is first to Office, Jim, Pastor, Sandy picks up a copy on Tuesdays, written cards, notes are sent as appropriate and phone calls. Judy will continue to be the primary communicator from EV TEAM for homebound, prayer list and special needs contacts.

BOOK EXCHANGE:

Considering an emphasis on collecting bibles and inspirational book to be highlighted about every other month. Sandy will work with Judy.

Things will slow down after Lent and as we lose our Winter Guests we take summer breaks.

Submitted by
Sandy Gabel

9:31 AM
04/08/25
Cash Basis

Christ Evangelical Lutheran Church
Balance Sheet
As of March 31, 2025

	Mar 31, 25
ASSETS	
Current Assets	
Checking/Savings	
10100 · Chase Operating	49,019.50
10200 · Chase Reserve	30,050.00
10300 · Chase Designated	47,700.02
10400 · MIF Reserve	119.34
10405 · MIF Facilities	347.83
10505 · Vanguard Brokerage Account	18,296.37
Total Checking/Savings	145,533.06
Total Current Assets	145,533.06
Fixed Assets	
150100 · Property & Contents	2,900,000.00
150200 · Vehicle	6,000.00
Total Fixed Assets	2,906,000.00
TOTAL ASSETS	3,051,533.06
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
29500 · MIF Loan #1	747,190.65
Total Long Term Liabilities	747,190.65
Total Liabilities	747,190.65
Equity	
30000 · Opening Balance Equity	1,594,912.31
30100 · Designated Fund Balances	47,904.86
32000 · Unrestricted Net Assets	4,282.05
330000 · Mortgage reductions	630,440.47
Net Income	26,802.72
Total Equity	2,304,342.41
TOTAL LIABILITIES & EQUITY	3,051,533.06

Revised 4/8/25
SKB

9:28 AM
04/08/25
Cash Basis

Christ Evangelical Lutheran Church Profit & Loss Budget vs. Actual March 2025

	Mar 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
50100 · General Fund	25,655	20,000	5,655
50300 · Outreach	2,374	2,225	149
50400 · Rent	6,430	5,225	1,205
50600 · Interest income	0		
50605 · MIF Reserve Interest	0		
50606 · MIF Facility Interest	0		
Total Income	34,459	27,450	7,009
Gross Profit	34,459	27,450	7,009
Expense			
60100 · Salaries	8,843	9,155	-312
60200 · Payroll Taxes	562	380	182
60300 · Pastor's Fund	0	417	-417
60400 · Benevolence	1,240	1,460	-220
60500 · Mortgages	5,878	5,880	-2
60600 · Utilities	5,611	5,116	495
60700 · Property Maintenance	1,262	3,041	-1,779
60800 · Office	2,121	1,726	395
60900 · Music & Worship	324	3,575	-3,251
61000 · Altar Guild	291	110	181
61100 · Evangelism	0	25	-25
61200 · Education	52	100	-48
61300 · Fellowship/Quilting	0	125	-125
61400 · Stewardship	0	20	-20
61600 · Health Ministry	0	20	-20
61700 · Youth Ministry	0	10	-10
61800 · Outreach Ministry	972	2,225	-1,253
Total Expense	27,156	33,385	-6,229
Net Ordinary Income	7,303	-5,935	13,238
Other Income/Expense			
Other Income			
70100 · Designated Receipts	106		
Total Other Income	106		
Net Other Income	106		
Net Income	7,409	-5,935	13,344

9:28 AM
04/08/25
Cash Basis

Christ Evangelical Lutheran Church Profit & Loss Budget vs. Actual January through March 2025

	Jan - Mar 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
50100 · General Fund	81,975	71,000	10,975
50300 · Outreach	9,853	6,675	3,178
50400 · Rent	17,835	15,675	2,160
50600 · Interest income	1		
50605 · MIF Reserve Interest	0		
50606 · MIF Facility Interest	0		
Total Income	109,665	93,350	16,315
Gross Profit	109,665	93,350	16,315
Expense			
60100 · Salaries	27,239	27,465	-226
60200 · Payroll Taxes	1,678	1,140	538
60300 · Pastor's Fund	33	1,501	-1,468
60400 · Benevolence	4,755	3,680	1,075
60500 · Mortgages	17,635	17,640	-5
60600 · Utilities	16,054	15,548	506
60700 · Property Maintenance	6,117	10,923	-4,806
60800 · Office	5,283	5,178	105
60900 · Music & Worship	334	4,625	-4,291
61000 · Altar Guild	383	330	53
61100 · Evangelism	504	75	429
61200 · Education	52	450	-398
61300 · Fellowship/Quilting	0	375	-375
61400 · Stewardship	0	60	-60
61600 · Health Ministry	0	60	-60
61700 · Youth Ministry	189	30	159
61800 · Outreach Ministry	2,937	6,675	-3,738
Total Expense	83,191	95,755	-12,564
Net Ordinary Income	26,474	-2,405	28,879
Other Income/Expense			
Other Income			
70100 · Designated Receipts	328		
Total Other Income	328		
Net Other Income	328		
Net Income	26,803	-2,405	29,208

CELC CASH ON HAND STATEMENT

MARCH 31, 2025

	<u>BALANCE</u>
Chase Designated	\$47,700.02
Chase Operating	\$49,019.50
Chase Reserve	\$30,050.00
MIF Reserve	\$119.34
MIF Facilities	\$347.83
Vanguard Brokerage Account	\$18,296.37
<u>TOTAL CASH ON HAND</u>	<u>\$145,533.06</u>

DESIGNATED

Outreach Fund/Quilting	\$20,006.84
Solar Fund	\$18,616.18
Discretionary Fund	\$28,528.20
<u>TOTAL DESIGNATED FUNDS</u>	<u>\$47,700.02</u>